

Sunrise Master Association

BOARD OF DIRECTORS MEETING

MEETING MINUTES

Sunrise Master Association Clubhouse

December 18, 2018 – 5:00 PM

BOARD OF DIRECTORS: Sloan Clack, Roger Elmore, Brenda Pearson,
Monica Gildea- *Absent*
Eric Corliss - *Absent*

Association Management: Kathy Berrens- HOA Community Solutions

1. Call to Order and Confirmation of Quorum: President Sloan Clack opened the meeting at 5:19 pm.
2. Executive Session
Motion to recess into executive session per *RCW64/38.035 to “discuss likely or pending litigation, matters involving possible violations of the governing documents and employment matters” was made by Roger Elmore and seconded by Brenda Pearson at 5:21 pm. Approved 3/Opposed 0.

Motion to reconvene from executive session was made by Brenda Pearson and seconded by Sloan Clack at 6:36 pm. Approved 3/Opposed 0
3. **Motion** to file a lien on properties #26871, #26345, #27235, #27295, #29212, #29138 that are currently at collections was made by Roger Elmore and seconded by Brenda Pearson. Approved 3/Opposed 0
Motion to write off \$21,859.03 of bad debt was made by Roger Elmore and seconded by Brenda Pearson. Approved 3 Opposed 0
Motion to reverse the \$250.00 fine imposed on homeowner #26971 considering the provided roof sample was made by Brenda Pearson and seconded by Sloan Clack. Approved 3/Opposed 0
Motion to uphold the Compliance Committee's recommendations for homeowners #27328, #27922, #27413, #26472, #27220, and #28021 was made by Brenda Pearson and seconded by Sloan Clack. Approved 3/Opposed 0
4. Interview finalist, Debra Porter, for Community Manager Position.
5. Adjourn
Motion to adjourn at 7:00 pm was made by Brenda Pearson and seconded by Sloan Clack. Approved 3/Opposed 0


Monica Gildea, Secretary


Date


Sloan Clack, President